

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON NOVEMBER 18, 2024, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Gregory Laub, at 6:30PM. Also present were Board Members, Jacob Goldman, Joyce E. Bush, and Larry Bloomstein. Wayne Griffith was absent with prior notice.
2. Also present were Contingent Library Director, Margaret Hartough, Business Manager, Michele Peluso, Clerk of the Board of Trustees, Rosemarie Menta, and Substitute Clerk of the Board of Trustees, Anne Votta.
3. Also present was staff member/Network and Systems Administrator, Vincent Mangogna.
4. Also present were Christopher DeCristofaro, Maxine Cohen, and Renee Steinig as guests.
5. The Pledge of Allegiance was recited.
6. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Agenda was Adopted.
7. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the minutes of the Regular Board Meeting on October 21, 2024, were approved. (Mrs. Bush abstained)
8. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the minutes of the Special Executive Board Meeting on November 4, 2024, were approved. (Mr. Bloomstein abstained)
9. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1262, in the amount of \$11,848.58, was ratified.
10. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1263, in the amount of \$66,332.67, was approved.
11. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, seconded by Abstract No. 1264, in the amount of \$53,131.34, as approved.
12. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, Abstract No. 1265, in the amount of \$651,338.41, was approved.
13. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Payroll Warrant No. 1566, dated 10/17/24 in the amount of \$303,639.99 was ratified.
14. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Payroll Warrant No. 1567, dated 10/31/24 in the amount of \$231,782.68 was ratified.

15. Business Manager, Michele Peluso, discussed financial reports.
16. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees approved the attendance of Children’s Librarian, Nicole Basil, to the Family Place Training Institute at Middle Country Public Library from March 3, 2025, to March 6, 2025, at a cost not to exceed \$1,500.00.
17. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the purchase of thirteen (13) replacement computers at a cost not to exceed \$16,010.00.
18. Upon a motion by Mr. Bloomstein, seconded by Mrs. Bush, the Board of Trustees approved the attendance of two (2) staff members to attend the Computers in Libraries Conference in Arlington, VA, from March 25-27 2025, at a cost not to exceed \$1,950.00 each.
19. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees updated the Page Salary Schedule as follows:
 - I. Increase Pages whose hourly rate is below \$16.50 per hour to the NYS minimum effective 1/01/25.
 - II. As of 1/01/25, the starting rate for newly hired Pages will be \$16.50 per hour through 12/31/25.
 - III. Continue to award Pages an increase of \$0.25 per hour on July 1st, except for Pages who have already reached the established maximum hourly rate of \$18.75. As a result, some Pages may receive two increases in calendar year 2025 (minimum wage and \$0.25 increase).
 - IV. The “Page Step Chart” used in previous years of minimum wage increases has been discontinued.
20. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees approved the proposed SCLS 2025 Operating Budget in the amount of \$16,613,750.00 and authorized the Member Library Support payment upon receipt of the SCLS bill.
21. Upon a motion by Mr. Bloomstein, seconded by Mr. Goldman, the Board of Trustees voted for a candidate to serve on the Suffolk County Library System Board to fill term beginning January 8, 2025 – December 31, 2027.
22. The Board of Trustees discussed signature stamps.

23. The Board of Trustees discussed Library Trustee emails.
24. The Board of Trustees discussed Claims Auditor.
25. The Board of Trustees discussed NYLA.
26. Library Director, Margie Hartough, shared her Monthly Report and provided a staffing update.
27. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
28. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the Board of Trustees approved the November Personnel Report.
29. Upon a motion by Mr. Goldman, seconded by Mr. Bloomstein, the meeting was adjourned at 8:08PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Jacob Goldman
Vice President