

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON DECEMBER 16, 2024, AT DIX HILLS.

1. The meeting was called to order by Library Board Vice President, Jacob Goldman, at 6:30PM. Also present were Board Members, Joyce E. Bush, Larry Bloomstein, and Wayne Griffith. Gregory Laub was absent with prior notice.
2. Also present were Library Director, Margaret Hartough, Business Manager, Michele Peluso, and the Clerk of the Board of Trustees, Rosemarie Menta.
3. There were no guests.
4. The Pledge of Allegiance was recited.
5. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, the Agenda was Adopted.
6. Upon a motion by Mrs. Bush, seconded by Mr. Bloomstein, the minutes of the Regular Board Meeting on November 18, 2024, were approved. (Mr. Griffith abstained)
7. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1266, in the amount of \$11,623.49, was ratified.
8. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1267, in the amount of \$64,497.53, was approved.
9. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1268, in the amount of \$58,740.68, as approved.
10. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1269, in the amount of \$137,958.63, was approved.
11. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, Abstract No. 1270, in the amount of \$10,630.00, was approved.
12. Upon a motion by Mrs. Bush, seconded by Mr. Griffith, the Payroll Warrant No. 1568, dated 11/14/24 in the amount of \$156,756.42 was ratified.
13. Upon a motion by Mrs. Bush, seconded by Mr. Griffith, the Payroll Warrant No. 1569, dated 11/27/24 in the amount of \$158,767.19 was ratified.
14. Business Manager, Michele Peluso, discussed financial reports.

15. The Board of Trustees discussed Claims Auditor.
16. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees adopted the Revised Budget Vote and Trustee Election Calendar for 2025.
17. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the 2025 Budget Vote and Trustee Election Legal Notice.
18. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the attendance of Business Manager, Michele Peluso, at the NYS Government Finance Officers' Association Conference in Albany from April 2 - 4, 2025, at a cost not to exceed \$1,200.00.
19. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees adopted a Standard Workday of 7 hours for employees as follows:  
  
BE IT RESOLVED, that the Half Hollow Hills Community Library, Location Code 51199, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:  
Title: All Classes of Employees  
Standard Work Day (Hrs/day): 7.00
20. Library Director, Margie Hartough, shared her Monthly Report.
21. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
22. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, the Board of Trustees approved the December Personnel Report.
23. Upon a motion by Mr. Griffith, seconded by Mrs. Bush, the meeting was adjourned at 7:20PM.

Respectfully submitted,

Rosemarie Menta  
Clerk of the Board of Trustees

Wayne Griffith  
Secretary

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