

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON APRIL 29, 2024, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Larry Bloomstein, at 6:30PM. Also present were Board Members, Maxine Cohen and Gregory Laub. Board Member, Jacob Goldman, was absent with prior notice.
2. Also present were Contingent Library Director, Margaret Hartough, Business Manager, Michele Peluso, and Clerk of the Board of Trustees, Rosemarie Menta.
3. Also present were Joyce E. Bush, Diane Laub, Daniel Laub, and Jeffrey Sills as guests.
4. The Pledge of Allegiance was recited.
5. The Oath of Office was administered to Gregory Laub.
6. Board Member, Wayne Griffith, joined the meeting at 6:32PM.
7. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the minutes of the Regular Board Meeting on March 25, 2024, were approved.
8. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the minutes of the Public Information Meeting on April 8, 2024, were approved.
9. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, Abstract No. 1231, in the amount of \$10,019.39 was ratified.
10. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, Abstract No. 1232, in the amount of \$92,543.92 was approved.
11. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, Abstract No. 1233, in the amount of \$30,027.38 was approved.
12. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, Abstract No. 1234, in the amount of \$138,472.37 was approved.
13. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, Abstract No. 1235, in the amount of \$43,260.30 was approved.
14. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Payroll Warrant No. 1551 dated 3/21/24 in the amount of \$155,440.70, was ratified.

15. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, the Payroll Warrant No. 1552 dated 4/04/24 in the amount of \$149,021.96, was ratified.
16. Upon a motion by Mr. Laub, seconded by Mr. Griffith, the Payroll Warrant No. 1553 dated 4/18/24 in the amount of \$156,428.58 was ratified.
17. Business Manager, Michele Peluso, discussed financial reports and restricted cash accounts.
18. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved the transfer of the Restricted Cash Account Bond Funds to the Half Hollow Hills School District for the purpose of paying down the balance of the bond debt.
19. The Board of Trustees reviewed the Procurement Policy and discussed potential changes to the wording.
20. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved the renewal of a yearly subscription to the Library Speakers Consortium at a cost not to exceed \$3,500.00.
21. Contingent Library Director, Margie Hartough, shared her Monthly Report and provided a staffing update.
22. The Board of Trustees reviewed the Departmental Monthly Reports and Departmental Monthly Statistics.
23. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, the Board of Trustees approved the April Personnel Report.
24. Upon a motion by Mr. Laub, seconded by Mrs. Cohen, the Board of Trustees entered into Executive Session at 7:37PM to discuss confidential personnel matters.
25. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees reconvened into Open Session at 7:59PM.
26. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the meeting was adjourned at 8:00PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Jacob Goldman
Secretary