

DRAFT

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, December 16, 2024

6:30 PM

- I. Call to order.
- II. The Pledge of Allegiance.
- III. Adoption of the Agenda
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on November 18, 2024.
- V. Reading, amendment, if necessary, and approval of the minutes of the Special Emergency Board Meeting on November 25, 2024.
- VI. Correspondence & comments from visitors.
- VII. Ratification of Abstract No.1266 - \$
Approval of Abstract No. 1267 - \$
Approval of Abstract No. 1268- \$
Approval of Abstract No. 1269- \$
Approval of Abstract No. 1270- \$
Ratification of Payroll Warrant - No.1568 dated \$
Ratification of Payroll Warrant - No.1569 dated \$
- VIII. Financial Report
- IX. Old Business
 - 1. Claims Auditor – Discussion
- X. New Business
 - 1. Revised Budget Vote and Trustee Election Calendar - Recommendation to Adopt the Revised Budget Vote and Trustee Election Calendar for 2025
 - 2. NYS GFOA Annual Conference – Recommendation to authorize the attendance of the Business Manager, Michele Peluso, at the Government Finance Officers’ Association Conference in Albany from April 2 – 4, 2025, at a cost not to exceed \$1,200.00.

3. Standard Workday– Recommendation to adopt a Standard Workday Resolution for Employees.

XI. Operations

1. Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
3. Staffing Update – Discussion

XII. Personnel Report

- XIII. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.

XIV. Adjournment