

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Tuesday, October 17, 2023

6:30 PM

- I. Call to order
- II. The Pledge of Allegiance
- III. Appointment of Trustee to fill vacancy through June 30, 2024
- IV. Oath of Office
- V. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session
- VI. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on September 28, 2023
- VII. Correspondence & comments from visitors
- VIII. Ratification of Abstract No.1205 - \$
Approval of Abstract No. 1206 - \$
Approval of Abstract No. 1207- \$
Approval of Abstract No. 1208- \$
Approval of Abstract No. 1209 - \$
Ratification of Payroll Warrant - No.1538 dated \$
Ratification of Payroll Warrant - No.1539 dated \$
- IX. Financial Report
- X. Old Business
- XI. New Business
 1. Audit Report for Fiscal Year 2023/2024 – Report provided by Al Coster, CPA, for discussion in November 2023.
 2. Board Meeting Dates January 2024 - December 2024 – Recommendation to approve Board Meeting dates according to the attached schedule.

3. Proposed Budget Vote & Trustee Election Calendar – Recommendation that the Library Trustees adopt the Budget Vote and Trustee Election Calendar for 2024.
4. Election Clerk – Recommendation to appoint Rosemarie Menta, Clerk of the Board of Trustees, as Clerk of the Annual Budget Vote and Trustee Election to be held on April 2, 2024.
5. Chairperson of the Annual Budget Vote and Trustee Election – Recommendation to appoint Susan Gmoser as Chairperson of the Annual Budget Vote and Trustee Election to be held on April 2, 2024.

XII. Building Project

XIII. Operations

1. Contingent Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
3. Staffing Update – Discussion

XIV. Personnel Report

XV. Adjournment