

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, August 23, 2023

6:30 PM

- I. Call to order.
- II. The Pledge of Allegiance.
- III. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on July 24, 2023.
- V. Correspondence & comments from visitors.
- VI. Ratification of Abstract No.1195 - \$
Approval of Abstract No. 1196 - \$
Approval of Abstract No. 1197- \$
Approval of Abstract No. 1198- \$
Approval of Abstract No. 1199 - \$
Ratification of Payroll Warrant - No.1534 dated \$
Ratification of Payroll Warrant - No.1535 dated \$
- VII. Financial Report
- VIII. Old Business
- IX. New Business
 1. Legal Help Project – Recommendation to authorize the Library’s participation in this free legal service provided by Nassau/Suffolk Law Services.
 2. Use of Library Facilities Policy – Recommendation to revise the policy as it pertains to the requirements for reserving a room.
 3. Maintenance of Public Order Policy – Recommendation to revise the policy as it pertains to food in the Library.

4. Independent Contractor Program Contract – Recommendation to revise the policy as it pertains to insurance requirements.

X. Building Project

XI. Operations

1. Contingent Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
3. Staffing Update – Discussion

XII. Personnel Report

XIII. Adjournment

DRAFT