

MINUTES OF THE SPECIAL EMERGENCY MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MARCH 16, 2023, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Jacob Goldman, at 6:30PM. Also present were Board Members, Larry Bloomstein, Maxine Cohen, Wayne Griffith, and Bruce Gordon.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Rosemarie Menta, Clerk of the Board of Trustees, and Anne Votta, Substitute Clerk of the Board of Trustees. Michele Peluso, Business Manager, was absent with prior notice.
3. Also present was Andrew Martingale, Library Attorney, from Quatela Chimeri PLLC.
4. Also present were staff members, Erik Schmid, Librarian III/Head of Children's Services Department, and Vinny Mangogna, Network & Systems Administrator/Head of Digital Services Department.
5. The Board of Trustees discussed the Maintenance of Public Order Policy.
6. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved a resolution to revise the Maintenance of Public Order Policy; specifically, Section VI as it pertains to Violations of "Public Behavior Rules and Regulations" by Unaccompanied Minors (under 18)/Students as follows:
 - a. Upon the first violation of these Public Behavior Rules and Regulations, or other Library Policy, the patron will be asked to leave.
 - b. To the extent Library administration determines it necessary, if an incident occurs, a representative for the library will ask the offending patron for their name and parent contact information.
 - c. To the extent possible, a library representative will make an effort to contact the parent to come pick up the patron.
 - d. If the patron refuses to provide their name and parental contact, and / or refuses to wait for their parent to pick them up, a representative for the library will review existing video footage, interview other witnesses, and contact a school administrator to help identify the student.

7. Upon a motion by Mr. Gordon, seconded by Mrs. Cohen, the Board of Trustees entered into Executive Session to discuss personnel matters at 7:36PM.
8. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees reconvened into Open Session at 8:33PM.
9. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the meeting was adjourned at 8:35PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Larry Bloomstein
Secretary