

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MAY 21, 2018 AT THE MELVILLE BRANCH

1. The meeting was called to order by the President, Jacob Goldman, at 6:45 p.m. Also present were Board members, Larry Bloomstein, and Wayne Griffith, Bruce Gordon arrived at 6:50PM and Maxine Roeper was absent with prior notice.
2. Also present were: Helen Crosson, Library Director, Charlene Muhr, Assistant Director, Michele Peluso, Business Manager I, Patricia Lynch, Clerk of the Board of Trustees.
3. Arlene Lowenhar (Staff), Andrew Martingale, Library Counsel and John Tanzi , John Tanzi Architects attended the Board Meeting as guests.
4. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board agreed to enter into executive session to discuss real estate and personnel contracts.
5. The Board reconvened into open session at 7:22PM.
6. John Tanzi of John Tanzi Architect present his proposal Phase II for parking lot and sidewalks at Melville.
7. John Tanzi left the meeting at 8:21PM
8. Upon a motion by Mr. Bloomstein and seconded by Mr. Griffith the Board approved the minutes from the April 23, 2018 Board Meeting, the Special Meeting on March 28, 2018 and the Annual Budget vote/Trustee Election on April 10, 2018. (Mr. Gordon abstained)
9. Upon a motion by Mr. Gordon and seconded by Mr. Bloomstein, Abstract No. 834 in the amount of \$10,513.92 was ratified.
10. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith Abstract No. 835 in the amount of \$112,743.85 was approved.
11. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, Abstract No. 836 in the amount of \$36,334.17 was approved.
12. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith, Abstract No. 837 in the amount of \$62,009.13 was approved.

BOARD MEETING  
MAY 21, 2018

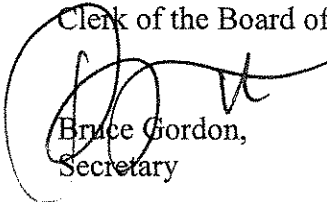
13. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein Abstract No. 838 in the amount of \$90,073.08 was approved.
14. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Payroll Warrant No. 1397 dated April 26, 2018 in the amount of \$145,443.36 was ratified.
15. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein the Payroll Warrant No. 1398 dated May 10, 2018 in the amount of \$142,753.45 was ratified
16. Upon a motion by Mr. Bloomstein and seconded by Mr. Gordon the Board agreed to close on Wednesday June 20, 2018 for Half Day Staff Workshop till 1PM.
17. Upon a motion by Mr. Gordon and seconded by Mr. Bloomstein the Board agreed to transfer \$350,000 from the Operating Fund to the Capital Fund.
18. Upon a motion by Mr. Bloomstein and seconded by Mr. Gordon the Board approved to hire John Tanzi, Architects, for Architectural & Engineering Service related to the Melville Building – 510 Sweet Hollow Road – Phase 2: Preparation of Permitting Bidding & Construction Documents at a cost not to exceed \$19,300.
19. The Directors report was presented to the Board.
20. The Board discussed the statistical report and programs for April and the future programs for June.
21. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Board approved the Personnel Report. (Mr. Gordon abstained)
22. Upon a motion by Mr. Gordon seconded by Mr. Griffith the Board meeting was adjourned at 8:43PM.

Respectfully submitted,



Patricia Lynch

Clerk of the Board of Trustees



Bruce Gordon,  
Secretary