

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON JUNE 19, 2017, AT THE DIX HILLS BUILDING

1. The meeting was called to order by the President, Jacob Goldman, at 6:32 p.m. Also present were Board members, Maxine Roeper Cohen and Bruce Gordon. Larry Bloomstein and Wayne Griffith was absent with prior notice.
2. Also present were: Helen Crosson, Library Director; Charlene Muhr, Assistant Library Director; Patricia Lynch, Substitute Clerk of the Board of Trustees and Marva Laronde, Clerk of the Board of Trustees.
3. Andrew Martingale, Attorney; Dennis Stoner, Baldessari & Coster; Peter Gisolfi and John Evans, Gisolfi Associates; Dominic Calgi, CALGI; Judith White, CJ2 Communication Strategies; Arlene Lowenhar and Ellen Druda (Staff) attended the Board Meeting as guests.
4. Ellen Druda demonstrated the Library's new webpage to the Board.
5. Ellen Druda left the meeting at 6:56 p.m.
6. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Abstract No. 768 in the amount of \$67,702.49 was approved.
7. Upon a motion by Mr. Gordon, seconded by Mrs. Cohen, Abstract No. 769 in the amount of \$3,889.52 was ratified.
8. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Abstract No. 770 in the amount of \$38,789.41 was approved.
9. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Abstract No. 771 in the amount of \$5,170.00 was approved
10. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Abstract No. 772 in the amount of \$77,971.66 was approved.
11. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Abstract No. 773 in the amount of \$11,133.32 was approved.
12. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Abstract No. 774 in the amount of \$2,979.31 was approved.
13. Judith White, CJ2 Communication Strategies, arrived at 7:21 p.m.
14. Peter Gisolfi and John Evans, Gisolfi Associates arrived at 7:30 p.m.
15. Dominic Calgi, CALGI arrived at 7:30 p.m.

16. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Payroll Warrant No. 1372 dated May 11, 2017, in the amount of \$135,214.92 was ratified.
17. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Payroll Warrant No. 1373 dated May 25 2017, in the amount of \$133,992.30 was ratified.
18. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, Payroll Warrant No. 1374 dated June 8, 2017, in the amount of \$130,774.90 was ratified.
19. Dennis Stoner, of Baldessari and Coster, discussed the June financials with the Board.
20. Dennis Stoner left the meeting at 7:38 p.m.
21. Andrew Martingale addressed the Board on legal information concerning the new Dix Hills building and upcoming School Board Meetings.
22. Andrew Martingale left the meeting at 7:59 p.m.
23. Upon a motion by Mrs. Cohen, seconded by Mr. Gordon, the Board authorized the transfer of monies to the Capital Fund. Be it resolved that the Capital Fund created by the Library Board of Trustees be allocated as follows:

Transfer of \$350,000 to the designated fund named Renovation/Capital Project from the Library Fund 'Transfer to Capital' budget line.
24. The Director presented her report and discussed it with the Board.
25. The Board discussed the statistical reports and programs for May, and future programs for July.
26. Peter Gisolfi, John Evans and Dominic Calgi discussed the Dix Hills project.
27. Peter Gisolfi, John Evans and Dominic Calgi left the meeting at 9:25 p.m.
28. The Board adjourned to an executive session at 9:33 p.m. to discuss employees' salaries.
29. The Board reconvened into open session at 9:57 p.m.
30. The Personnel Report was discussed and no action was taken since the Board did not have a quorum.

Upon a motion by Mr. Gordon, seconded by Mrs. Cohen, the meeting was adjourned at 9:58 p.m.

Respectfully submitted,

Marva Laronde
Clerk of the Board of Trustees

Bruce Gordon
Secretary