

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON JUNE 15, 2020, VIA ZOOM AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:32PM. Also present were Board members Maxine Roeper Cohen, Larry Bloomstein, Bruce Gordon and Wayne Griffith (arrived at 6:55pm).
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Substitute Clerk of the Board of Trustees and Patricia Lynch, Clerk of the Board of Trustees were absent with prior notice.
3. Dominic Calgi and Dorian DeLaurentis from Calgi Construction and Joseph Imbro of The First National Bank of Long Island attended as guests.
4. Upon a motion by Mr. Gordon, seconded by Mrs. Roeper Cohen, the minutes of the regular board meeting on May 18, 2020 were approved.
5. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, the minutes of the Public Information Meeting on May 28, 2020 were approved.
6. Joseph Imbro of The First National Bank of Long Island discussed securing funds on deposit by defining the difference between letter of credit and third-party collateral.
7. Joseph Imbro of The First National Bank of Long Island left the meeting at 6:55PM.
8. Dorian DeLaurentis, Project Manager from Calgi Construction addressed the Board of Trustees and discussed the Executive Summary for the building project.
9. Dominic Calgi and Dorian DeLaurentis left the meeting at 7:20pm.
10. Upon a motion by Mrs. Roeper Cohen and seconded by Mr. Griffith Abstract No. 977 in the amount of \$2,398.48 was ratified.
11. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith, Abstract No. 978 in the amount of \$44,414.23 was approved.
12. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith, Abstract No. 979 in the amount of \$242,137.80 was approved.
13. Upon a motion by Mrs. Roeper Cohen, seconded by Mr. Griffith Abstract No. 980 in the amount of \$84,940.70 was approved.
14. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith Abstract No. 981 in the amount of \$11,347.00 was approved.

15. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Payroll Warrant No. 1451 dated 05/21/20 in the amount of \$127,578.35 was ratified.
16. Upon a motion by Mr. Bloomstein seconded by Mr. Griffith the Payroll Warrant No. 1452 dated 06/04/20 in the amount of \$125,055.26 was ratified.
17. Upon a motion by Mr. Griffith and seconded by Mr. Gordon the Board of Trustees approved the purchase of a Synology Network Attached Storage (NAS) hardware at a cost not to exceed \$5,400.00. (Mr. Goldman Opposed).
18. The Board of Trustees tabled the purchase of additional copiers per December 2019 Board Resolution until February 2021.
19. Upon a motion by Mr. Bloomstein and seconded by Mr. Griffith the Board of Trustees approved the first pay period for the July 2020/2021 and the July 2021/2022 fiscal years to allow for contractual pay increases to include two additional days July 2020 and three additional days in July 2021 in conjunction with the pay periods. (Mr. Gordon Abstained.)
20. Upon a motion by Mr. Gordon, seconded by Mr. Griffith the Board of Trustees approved the COVID 19 Code of Conduct Policy. (Mr. Goldman Opposed).
21. Upon a motion by Mrs. Roeper Cohen and a seconded by Mr. Gordon the Board of Trustees approved to wave fines for the period of July 2020 to July 2021.
22. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Griffith the Board approved the Personnel Report. (Mr. Gordon Abstained).
23. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith the Board of Trustee meeting was adjourned at 9:06 PM.

Respectfully submitted,

Anne Votta
Substitute Clerk of the Board of Trustees

Wayne Griffith,
Secretary