

HALF HOLLOW HILLS COMMUNITY LIBRARY

AGENDA

Monday, September 24, 2018 – 6:30PM

**MELVILLE BRANCH**

- I. Call to order
- II. Executive Session if motion approved by majority of Trustees present for discussion of personnel contracts.
- III. Reading, amendment, if necessary, and approval of the minutes of the regular meeting on July 16, 2018, reorganization meeting on July 16, 2018, August 13, 2018 special meeting, August 20, 2018 regular meeting, special meeting on September 6, 2018 and special meeting on September 13, 2018.
- IV. Correspondence & comments from visitors
- V. Ratification of Abstract No. 855 - \$14,383.11  
Approval of Abstract No. 856 - \$69,882.06  
Approval of Abstract No. 857 - \$129,495.39  
Approval of Abstract No. 858 - \$177,175.19  
Approval of Abstract No. 859 - \$88,410.31  
Ratification of Payroll Warrant # 1406 - dated 8/30/18 - \$138,348.15  
Ratification of Payroll Warrant # 1407 – dated 9/13/18 - \$127,545.30
- VI. Financial Report
- VII. New Business
  1. American Library Association Winter Conference – Recommendation to approve the attendance of the Director and one staff member at the American Library Association Midwinter Conference in Seattle Washington, January 25 – January 29, 2019 at a cost not to exceed \$2000.00.
  2. Computer Purchase – Recommendation to purchase computers at a cost not to exceed \$24,689.66
  3. Suffolk County Shared Services – Recommendation to join the Suffolk County Shared Services Marketplace at no cost to the Library.
- VIII. Reports
  1. Directors – Relocation plan and weekend schedules
  2. Statistics for July and August
- IX. Personnel
- X. Building Project
  1. Parking lot lighting at Melville – John Tanzi from John Tanzi Architects will present at meeting.

2. Chestnut Hill Network Equipment-Recommendation to purchase equipment for relocation to Chestnut Hill School. Cost not to exceed \$5,500.00
3. Replacement for phone system – Bob Johnson will present at meeting.
4. Discussion with Peter Gisolfi from Peter Gisolfi Associates.

XI. Adjournment