

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON OCTOBER 17, 2023, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Larry Bloomstein, at 6:30PM. Also present were Board Members, Maxine Cohen and Jacob Goldman.
2. Also present were Contingent Library Director, Margaret Hartough, Business Manager, Michele Peluso, and Clerk of the Board of Trustees, Rosemarie Menta.
3. Also present was Joyce E. Brown-Bush awaiting her official appointment as Trustee to fill vacancy through June 30, 2024.
4. Also present was Auditor/CPA, Al Coster, from Baldessari & Coster LLP
5. Also present was Nicole Rossano as a guest.
6. The Pledge of Allegiance was recited.
7. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the Board of Trustees appointed Joyce E. Brown-Bush as Trustee to serve through June 30, 2024.
8. The Oath of Office was administered to Joyce E. Brown-Bush.
9. Board Member, Wayne Griffith arrived at 6:34PM.
10. Mr. Coster provided the Audit Report for Fiscal Year 2023/2024, and then left the meeting at 7:15PM.
11. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, the Board of Trustees approved the Audit Report for Fiscal Year 2023/2024.
12. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the Board of Trustees entered into Executive Session at 7:17PM to discuss litigation.
13. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the Board of Trustees reconvened into Open Session at 7:43PM.
14. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the minutes of the Regular Board Meeting on September 28, 2023, were approved.

15. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1205, in the amount of \$12,185.23, was ratified. (Mrs. Brown-Bush abstained).
16. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1206, in the amount of \$75,430.02, was approved. (Mrs. Brown-Bush abstained).
17. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1207, in the amount of \$56,009.11, was approved. (Mrs. Brown-Bush abstained).
18. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1208, in the amount of \$127,422.10, was approved. (Mrs. Brown-Bush abstained).
19. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, Abstract No. 1209, in the amount of \$26,878.70, was approved. (Mrs. Brown-Bush abstained).
20. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Payroll Warrant No.1538 dated 9/21/23 in the amount of \$152,245.20, was ratified.
21. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, the Payroll Warrant No.1539 dated 10/5/23 in the amount of \$151,091.99, was ratified.
22. Business Manager, Michele Peluso, discussed financial reports.
23. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees adopted the Board Meeting dates for 2024.
24. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees adopted the Budget Vote and Trustee Election Calendar for 2024.
25. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, the Board of Trustees appointed Clerk of the Board of Trustees, Rosemarie Menta, as Clerk of the Annual Budget and Trustee Election, to be held on April 2, 2024.
26. Upon a motion by Mrs. Cohen, seconded by Mr. Goldman, the Board of Trustees appointed Susan Gmoser as Chief Inspector/Chairperson of the Annual Budget Vote and Trustee Election, to be held on April 2, 2024.
27. Contingent Library Director, Margie Hartough, shared her Monthly Report.
28. The Board of Trustees reviewed the Department Monthly Reports and Department Monthly Statistics.

29. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees approved the September Personnel Report.
30. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the meeting was adjourned at 8:24PM.

Respectfully submitted,

Rosemarie Menta  
Clerk of the Board of Trustees

Jacob Goldman  
Secretary