

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON OCTOBER 17, 2022, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Jacob Goldman, at 6:30PM. Also present were Board Members, Larry Bloomstein, Maxine Cohen, Bruce Gordon, and Wayne Griffith.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager, Rosemarie Menta, Clerk of the Board of Trustees, and Tate Crowell, staff host for Zoom meeting. Anne Votta, Substitute Clerk of the Board of Trustees, was absent with prior notice.
3. Also present were staff members: Donna Barnes, Ann Friedenber-Skudin, and Margie Hartough; and Pam Holland and Judy Russ as guests.
4. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, the minutes of the Regular Board Meeting on September 19, 2022, were approved.
5. Nina Lesser, Architect, from Peter Gisolfi and Associates, attended the meeting via Zoom at 7:06PM to discuss the punch list and post-occupancy items for the new building.
6. Nina Lesser left the meeting at 7:17PM.
7. Upon a motion by Ms. Cohen, seconded by Mr. Griffith, Abstract No. 1141, in the amount of \$16,113.65, was ratified.
8. Upon a motion by Ms. Cohen, seconded by Mr. Griffith, Abstract No 1142, in the amount of \$63,343.76, was approved.
9. Upon a motion by Ms. Cohen, seconded by Mr. Griffith, Abstract No 1143, in the amount of \$58,662.44 was approved.
10. Upon a motion by Ms. Cohen, seconded by Mr. Griffith, Abstract No 1144, in the amount of \$99,390.18 was approved.
11. Upon a motion by Ms. Cohen, seconded by Mr. Griffith, Abstract No 1145, in the amount of \$29,289.60 was approved.
12. Upon a motion by Ms. Cohen, seconded by Mr. Griffith, Abstract No. 1146, in the amount of \$26,853.61 was approved.

13. Upon a motion by Ms. Cohen, seconded by Mr. Griffith, Abstract No 1147, in the amount of \$7,604.31 was approved.
14. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No. 1512, dated 9/22/22, in the amount of \$146,691.96 was ratified. (Mr. Gordon abstained).
15. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No. 1513, dated 10/06/22, in the amount of \$146,969.00 was ratified. (Mr. Gordon abstained).
16. Michele Peluso, Business Manager, discussed financial reports.
17. Upon a motion by Ms. Cohen, seconded by Mr. Bloomstein, the Board of Trustees approved a modification to the Exhibit/Display Policy and Procedures.
18. The Audit Report for Fiscal Year 2022/2023 was provided by Al Coster, CPA, for discussion in November 2022.
19. Upon a motion by Mr. Griffith, seconded by Ms. Cohen, the Board of Trustees adopted the Board Meeting dates for 2023.
20. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees adopted the Budget Vote and Trustee Election Calendar for 2023, as amended.
21. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the recommendation to appoint Rosemarie Menta, Clerk of the Board of Trustees, as Clerk of the Annual Budget and Trustee Election, to be held on April 4, 2023.
22. Upon a motion by Mr. Griffith, seconded by Ms. Cohen, the Board of Trustees approved the recommendation to appoint Susan Gmoser, Chairperson of the Annual Budget Vote and Trustee Election, to be held on April 4, 2023.
23. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the recommendation regarding the Security Pay Schedule as follows: effective Fiscal Year 2023-2024, all Security Guards will receive a \$1.00 hourly increase on July 1st (consistent with staff who are in the Employee Association.) The Association's "6-month rule" will be applied to newly hired Security Guards. This rule states, "New employees hired less than six (6) months before July 1st must wait six (6) months before receiving the contractual salary increase." This decision supersedes the July 1, 2021 salary schedule for Security Guards.
24. Recommendation to purchase additional security cameras at a cost not to exceed \$7,500.00, was tabled.

25. Helen Crosson, Library Director, discussed her Director's Report, shared patron correspondence, and provided a staffing update.
26. Upon a motion by Mr. Griffith, seconded by Ms. Cohen, the Board of Trustees approved the Personnel Report (Mr. Gordon abstained).
27. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, the Board of Trustees entered Executive Session to discuss personnel matters at 8:02PM.
28. The Board of Trustees reconvened into Open Session at 8:35PM.
29. Upon a motion by Mr. Gordon, seconded by Mr. Griffith, the meeting was adjourned at 8:35PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Jacob Goldman
Board President