

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MAY 16, 2022, AT DIX HILLS.

1. The meeting was called to order by the President, Jacob Goldman, at 6:30pm. Also present were Board members, Maxine Cohen, Bruce Gordon, Larry Bloomstein and Wayne Griffith.
2. Also present were Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Clerk of the Board of Trustees, Rosemarie Menta, Substitute Clerk of the Board of Trustees, and Chris Sarubbi, staff host for Zoom meeting.
3. Also present was Andrew K. Martingale, Library Attorney, from Hamburger, Maxson, Yaffe & Martingale, LLP.
4. Also present was Donna Barnes as guest.
5. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, the minutes of the Regular Board Meeting on April 25, 2022, were approved.
6. Nina Lesser, Architect, from Peter Gisolfi and Associates, attended the meeting via Zoom.
7. Nina Lesser discussed the punch list items for the new building, then left the meeting at 6:46PM.
8. Andrew K. Martingale left the meeting at 7:25p.m, after a discussion of several new or modified library policies.
9. Christopher W. Robinson, Civil Engineer, from R & M Engineering was called at 8:24pm to discuss bollards and curb cut / ramp for the library. He left the meeting at 8:29pm.
10. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 1111, in the amount of \$11,266.99, was ratified.
11. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 1112, in the amount of \$44,703.86, was ratified.
12. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 1113, in the amount of \$37,519.83, was ratified.
13. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 1114, in the amount of \$9,621.00, was ratified.

14. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 1115, in the amount of \$44,020.57, was ratified.
15. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, Abstract No. 1116, in the amount of \$100,753.81 was ratified.
16. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Payroll Warrant No. 1501 dated 4/21/22, in the amount of \$139,260.41, was ratified. (Mr. Gordon abstained).
17. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Payroll Warrant No. 1502 dated 5/05/22, in the amount of \$133,888.53, was ratified. (Mr. Gordon abstained).
18. Michele Peluso, Business Manager, discussed the financial reports.
19. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees approved a Gift Policy for monetary and physical donations/gifts.
20. Upon a motion by Mr. Griffith, seconded by Mr. Gordon, the Board of Trustees decided to table the discussion of the shades for the north stairwell in lieu of an alternative.
21. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved of the Budget Vote and Trustee Election being held on April 11, 2023.
22. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees approved the amended Maintenance of Public Order Policy, formerly known as the Maintenance of Public Order at Library Facilities Policy.
23. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees approved the amended Use of Library Facilities Policy.
24. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees approved a Notary Services Policy.
25. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the purchase of a large format printer.
26. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees decided to table the discussion of the arborvitae trees.
27. Helen Crosson, Library Director, discussed her Director's Report.

28. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Board of Trustees entered Executive Session to discuss personnel matters at 8:40pm.
29. The Board of Trustees exited Executive Session at 8:59pm.
30. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees approved the Personnel Report (Mr. Gordon abstained).
31. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the meeting was adjourned at 9:07pm.

Respectfully submitted,

Rosemarie Menta
Substitute Clerk of the Board of Trustees

Wayne Griffith,
Secretary