

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MARCH 23, 2021 VIA ZOOM AT 6:30PM.

1. The meeting was called to order by the President, Jacob Goldman, at 6:31pm. Also present were Board Trustees, Larry Bloomstein, Bruce Gordon, Maxine Roeper Cohen. Wayne Griffith was absent with prior notice.
2. Also present were, Helen Crosson, Library Director, Charlene Muhr, Assistant Library Director, Michele Peluso, Business Manager I, Anne Votta, Substitute Clerk of the Board of Trustees, Sharron McDevitt, staff host for Zoom meeting.
3. Dominic Calgi and Dorian DeLaurentiis from Calgi Construction, Nina Lesser from Gisolfi Architects, Thomas DePace from Advanced Sound, Donna Barnes (staff) attended as a guest.
4. Nina Lesser presented a brief description of chairs for the new library.
5. Dorian DeLaurentiis from Calgi Construction discussed the March 2021 Executive Summary for the new building.
6. Tom DePace from Advanced Sound presented the projection screen upgrade.
7. Dominic Calgi, Dorian DeLaurentiis from Calgi Construction, Nina Lesser from Gisolfi Associates and Tom DePace of Advanced Sound left the meeting at 7:25pm.
8. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the minutes of the regular board meeting on February 22, 2021 were approved.
9. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Gordon Abstract No. 1024 in the amount of \$5,430.93 was ratified.
10. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Gordon, Abstract No. 1025 in the amount of \$52,647.80 was approved.
11. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Gordon, Abstract No. 1026 in the amount of \$32,634.33 was approved.
12. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Gordon Abstract No. 1027 in the amount of \$1,645,200.08 was approved.
13. Upon a motion by Mrs. Roeper Cohen, seconded by Mr. Gordon Abstract No. 1028 in the amount of \$87,832.26 was approved.
14. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Bloomstein the Payroll Warrant No. 1470 dated 2/11/21 in the amount of \$136,591.68 was ratified. (Mr. Gordon abstained).

15. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Bloomstein the Payroll Warrant No.1471 dated 2/25/21 in the amount of \$125,882.89 was ratified. (Mr. Gordon abstained).
16. Michele Peluso, Business Manager discussed financial reports.
17. Helen Crosson, Library Director discussed the COVID response, including the end of FFCRA on 3/31/21 and Occupancy limits going to 75% capacity by 4/1/21.
18. Upon a motion by Mr. Bloomstein seconded by Mr. Gordon the Board of Trustees approved the New York State Health Emergency Plan for the Half Hollow Hills Community Library.
19. Upon a motion by Mrs. Roeper Cohen seconded by Mr. Bloomstein the Board of Trustees accepted the New York State Annual Report for 2020.
20. Upon a motion by Mr. Gordon seconded by Mrs. Roeper Cohen the Board of Trustees approved the Retention and Disposition Schedule for New York Local Government Records (LGS-1).
21. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees approved handicap accessible bollards with buttons for automatic access, including ADA operators/ actuators by Long Island Automatic Doors at a cost of \$23,230.00.
22. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees approved the upgrade of the projection screen in the Lecture Room for better movie-viewing in the amount of \$10,694.94.
23. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees approved fire dampers at ducts that penetrate fire-rated partitions at a cost of \$6,069.43. This will be offset by the credit submitted for the elimination of valves at the Supply Wells in the amount of (\$4,729.22), leaving a net add of \$1,340.21.
24. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees approved the pendant light fixtures with stronger lighting capacity in the amount of \$10,544.33. This will be offset by the credit submitted for the elimination of sidewalk removal and replacement at the pole across the street to install the new electric service which was not needed in the amount of (\$5,857.48), leaving a net add of \$4,686.85.
25. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees approved the Children's Garden revisions. The planter was eliminated, concrete slab and pavers to be infilled and a drain added at a cost of \$3,577.07.
26. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees entered Executive Session to discuss personnel matters at 8:06pm.
27. The Board of Trustees reconvened into open session at 8:13pm

28. Helen Crosson, Library Director discussed her monthly report with the Board of Trustees.
29. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees approved the Personnel Report. (Mr. Gordon abstained)
30. Upon a motion by Mr. Bloomstein seconded by Mrs. Roeper Cohen the Board of Trustees Meeting was adjourned at 8:16pm.

Respectfully submitted,

Anne Votta
Substitute Clerk of the Board of Trustees

Wayne Griffith,

Secretary