

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON FEBRUARY 27, 2023, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Jacob Goldman, at 6:33PM. Also present were Board Members, Larry Bloomstein, Maxine Cohen, Bruce Gordon, and Wayne Griffith.
2. Also present were Helen Crosson, Library Director, Michele Peluso, Business Manager, Rosemarie Menta, Clerk of the Board of Trustees, and Anne Votta, Substitute Clerk of the Board of Trustees. Charlene Muhr, Assistant Library Director, was absent with prior notice.
3. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the minutes of the Regular Board Meeting on February 6, 2023, were approved.
4. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1166, in the amount of \$10,386.59, was ratified.
5. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1167, in the amount of \$272,271.08, was approved.
6. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1168, in the amount of \$65,820.43, was approved.
7. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1169, in the amount of \$98,975.42, was approved.
8. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, Abstract No. 1170, in the amount of \$580.00, was approved.
9. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No. 1521, dated 1/26/23, in the amount of \$148,353.61 was ratified. (Mr. Gordon abstained).
10. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No. 1522, dated 2/9/23, in the amount of \$147,582.34 was ratified. (Mr. Gordon abstained).
11. Upon a motion by Mr. Griffith, seconded by Mr. Bloomstein, the Payroll Warrant No. 1523, dated 2/23/23, in the amount of \$143,643.71 was ratified. (Mr. Gordon abstained).
12. Michele Peluso, Business Manager, discussed financial reports.

13. The Board of Trustees discussed TIAA Roth (post tax) vs Traditional (pre tax) plans for Library employees. Michele Peluso, Business Manager, notified the Board of Trustees that our 403B Retirement Program needs planning documents.
14. The Board of Trustees discussed Public Service Desk and bookshelf options.
15. The Board of Trustees discussed building closeouts and requested a quote be obtained to have Dorian De Laurentiis, Senior Project Manager of Calgi Construction Management, assist with these building closeouts.
16. The Board of Trustees discussed a recycling program and requested Regina Cohn, Director of Ripley Manor Civic Association, be contacted.
17. The Board of Trustees discussed the convenience ramp and parking adjacent to the front entrance.
18. The Board of Trustees discussed the third-floor railing and requested a quote be obtained for necessary custom repair work.
19. The Board of Trustees discussed Huntington Historical Society's "The Iconic Fish: Early Maps of Long Island" currently displayed in the Library Gallery, as featured in Newsday and The Long Islander publications, and on WSHU Radio.
20. Upon a motion by Mr. Bloomstein, seconded by Mr. Gordon, the Board of Trustees approved the purchase of a Children's Computer Table at a cost not to exceed \$3,000.00.
21. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees approved the purchase of 7 laptops for patron use at a cost not to exceed \$7,500.00.
22. Upon a motion by Mr. Bloomstein, seconded by Mrs. Cohen, the Board of Trustees authorized the attendance of the Director, three Librarians, and the Trustees at the ALA Annual Conference in Chicago, IL from June 22, 2023, to June 27, 2023, at a cost not to exceed \$2,900.00 per person.
23. Helen Crosson, Library Director, discussed her Director's Report, door count, patron use of Overdrive, and provided a staffing update.
24. Upon a motion by Mrs. Cohen, seconded by Mr. Griffith, the Board of Trustees entered Executive Session to discuss personnel matters at 7:39PM.
25. The Board of Trustees reconvened into Open Session at 8:21PM.

26. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the Board of Trustees approved the February Personnel Report. (Mr. Gordon abstained.)

27. Upon a motion by Mr. Bloomstein, seconded by Mr. Griffith, the meeting was adjourned at 8:21PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rosemarie Menta".

Rosemarie Menta
Clerk of the Board of Trustees

A handwritten signature in cursive script that reads "Larry Bloomstein".

Larry Bloomstein
Secretary