

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE HALF HOLLOW HILLS COMMUNITY LIBRARY HELD ON MARCH 25, 2024, AT DIX HILLS.

1. The meeting was called to order by Library Board President, Larry Bloomstein, at 6:30PM. Also present were Board Members, Maxine Cohen, Jacob Goldman, and Joyce E. Bush.
2. Also present were Contingent Library Director, Margaret Hartough, Business Manager, Michele Peluso, and Clerk of the Board of Trustees, Rosemarie Menta.
3. Also present were Nancy Staulcup, Edward Barbara, Betty Tomforde, and Gregory Laub as guests.
4. The Pledge of Allegiance was recited.
5. Board Member, Wayne Griffith, joined the meeting at 6:44PM.
6. Upon a motion by Mrs. Bush, seconded by Mrs. Cohen, the minutes of the Regular Board Meeting on February 26, 2024, were approved.
7. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, Abstract No. 1227, in the amount of \$10,958.72 was ratified.
8. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, Abstract No. 1228, in the amount of \$105,627.50 was approved.
9. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, Abstract No. 1229, in the amount of \$8,860.84 was approved.
10. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, Abstract No. 1230, in the amount of \$141,067.76 was approved.
11. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Payroll Warrant No. 1549 dated 2/22/24 in the amount of \$153,806.08, was ratified.
12. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Payroll Warrant No. 1550 dated 3/07/24 in the amount of \$149,403.85, was ratified.
13. Business Manager, Michele Peluso, discussed financial reports, restricted cash accounts, investment of library cash and CDs, and credit card updates.

14. Upon a motion by Mrs. Bush, seconded by Mr. Goldman, the Board of Trustees confirmed approval of investment in Certificates of Deposit with FNBLI.
15. Upon a motion by Mrs. Bush, seconded by Mrs. Cohen, the Board of Trustees confirmed approval of the directive regarding names on credit cards.
16. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees authorized the Clerk of the Board of Trustees to destroy all the ballots cast, spoiled, and unused in the April 11, 2023 Annual Budget Vote and Trustee Election pursuant to Education Law §2034(6)(b).
17. Upon a motion by Mr. Griffith, seconded by Mrs. Cohen, the Board of Trustees accepted the New York State Annual Report for 2023.
18. The Board of Trustees discussed After School Library Procedures.
19. Contingent Library Director, Margie Hartough, shared her Monthly Report and provided a staffing update.
20. The Board of Trustees reviewed the Department Monthly Reports and Department Monthly Statistics.
21. Upon a motion by Mr. Goldman, seconded by Mrs. Cohen, the Board of Trustees approved the March Personnel Report.
22. Upon a motion by Mr. Griffith, seconded by Mr. Goldman, the Board of Trustees entered into Executive Session at 7:49PM to discuss confidential personnel matters.
23. Upon a motion by Mr. Goldman, seconded by Mr. Griffith, the Board of Trustees reconvened into Open Session at 8:03PM.
24. Upon a motion by Mr. Goldman, seconded by Mrs. Bush, the meeting was adjourned at 8:03PM.

Respectfully submitted,

Rosemarie Menta
Clerk of the Board of Trustees

Jacob Goldman
Secretary

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