

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, November 14, 2022

6:30 PM

- I. Call to order.
- II. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session with Library Attorney, Andrew Martingale of Quatela/Chimeri PLLC.
- III. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on October 17, 2022.
- IV. Correspondence & comments from visitors.
- V. Ratification of Abstract No.1148 - \$11,162.76
Approval of Abstract No. 1149 - \$69,107.08
Approval of Abstract No. 1150- \$61,371.99
Approval of Abstract No. 1151 - \$440,938.04
Approval of Abstract No. 1152 - \$1,722.00
Approval of Abstract No. 1153 - \$20,771.25
Ratification of Payroll Warrant - No.1514 dated 10/20/22 \$160,474.05
Ratification of Payroll Warrant - No.1515 dated 11/03/22 \$156,995.72
- VI. Financial Report
 1. Library Auditor, Al Coster, of Baldessari & Coster LLP – Discussion/Recommendation to uncommit the balances listed in Note 10 of the audited financial statements as of the Fiscal Year ending June 30, 2022.
 2. Audit Report for Fiscal Year 2022/2023 – Recommendation to approve the Annual Audit Report with Al Coster, CPA.
- VII. Old Business
 1. Security Cameras – Recommendation to purchase additional security cameras

VIII. New Business

2. AED – Recommendation to purchase an additional AED for third floor
3. Teen Librarian, Liz Hughes – Discussion/Update regarding afternoon activity
4. Closing/Computer Shutdown Procedure – Recommendation to approve

IX. Director's Report

X. Personnel Report

XI. Building Project

1. Punchlist Update – Nina Lesser, PGA Architects (via Zoom)

XII. Adjournment