

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, March 25, 2024

6:30 PM

- I. Call to order.
- II. The Pledge of Allegiance.
- III. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board meeting on February 26, 2024.
- V. Correspondence & comments from visitors.
- VI. Ratification of Abstract No.1227 - \$10,958.72
Approval of Abstract No. 1228 - \$105,627.50
Approval of Abstract No. 1229 - \$8,860.84
Approval of Abstract No. 1230 - \$141,067.76
Ratification of Payroll Warrant - No.1549 dated 2/22/24 \$153,806.08
Ratification of Payroll Warrant - No.1550 dated 3/07/24 \$149,403.85
- VII. Financial Report
 1. Certificate of Deposit Investment – Confirming resolution to approve of purchase of \$1,000,000 in CDs.
 2. Credit Cards - Confirming resolution to update names on credit cards.
 3. Restricted Cash Account - Update
- VIII. Old Business
- IX. New Business
 1. Old Ballots – Recommendation to authorize the Clerk of the Board of Trustees to destroy all the ballots cast, spoiled, and unused in the April 11, 2023 Annual Budget Vote and Trustee Election, pursuant to Education Law §2034(6)(b).

2. Annual State Report – Recommendation to accept the New York State Annual Report for 2023.
3. After School Library Procedures – Discussion

X. Building Project

XI. Operations

1. Contingent Library Director Report
2. Department Monthly Reports
3. Department Monthly Statistics
4. Staffing Update – Discussion

XII. Personnel Report - March

XIII. Adjournment