

HALF HOLLOW HILLS COMMUNITY LIBRARY

MONTHLY MEETING AGENDA

Monday, April 24, 2023

6:30 PM

- I. Call to order.
- II. Executive Session if motion approved by majority of Trustees present for discussion of items relevant to Executive Session.
- III. Reading, amendment, if necessary, and approval of the minutes of the Special Emergency Board Meeting on March 16, 2023.
- IV. Reading, amendment, if necessary, and approval of the minutes of the Regular Board Meeting on March 27, 2023.
- V. Reading, amendment, if necessary, and approval of the minutes of the Public Information Meeting on March 27, 2023.
- VI. Reading, amendment, if necessary, and approval of the minutes of the Special Board Meeting on April 3, 2023.
- VII. Reading, amendment, if necessary, and approval of the minutes of the Special Board Meeting on April 12, 2023.
- VIII. Correspondence & comments from visitors.
- IX. Ratification of Abstract No.1176 - \$9,614.03
Approval of Abstract No. 1177 - \$126,336.32
Approval of Abstract No. 1178- \$46,153.99
Approval of Abstract No. 1179- \$125,406.76
Approval of Abstract No. 1180 - \$32,614.80
Ratification of Payroll Warrant - No.1526 dated 4/6/23 \$166,573.72
Ratification of Payroll Warrant - No.1527 dated 4/20/23 \$145,247.67
- X. Financial Report
- XI. Old Business
 1. Public Service Desk /Hold Shelf - Discussion
 2. Third Floor Railing - Discussion
 3. DEI Training - Discussion

XII. New Business

1. Election Workers Salaries – Recommendation to increase the salary of the Election Workers for the Annual Library Budget Vote and Trustee Election from \$14.00/hr. to \$15.00/hr. and increase the flat bonus for the Chairperson of the Election Workers from \$20.00 to \$25.00, consistent with the Half Hollow Hills School District.
2. Library Speakers Consortium – Recommendation to purchase a one-year membership to the Library Speakers Consortium at a cost not to exceed \$3,500.00.
3. Summer Experience Event – Recommendation to host author, Geraldine Brooks, for an end of Summer Experience Event at a cost not to exceed \$13,000.00.
4. Aeolus Merv 15 Air Filters – Recommendation to purchase replacement Aeolus Merv 15 air filters at a cost not to exceed \$5,500.00, excluding freight charges.
5. Annual Landscaping Contract – Recommendation to approve new annual landscaping contract with Wade Associates, Inc., for Dix Hills and Melville locations, excluding chemicals, at a cost not to exceed \$13,800.00.

XIII. Building Project

1. Building Closeouts – Recommendation to hire Project Manager, Dorian De Laurentiis, from Calgi Construction Company, Inc., to assist with closeouts at a cost not to exceed \$8,400.00.

XIV. Operations

1. Department Monthly Reports
2. Department Monthly Statistics
3. Staffing Update - Discussion
4. Transition Issues Related to Director's Suspension and Assistant Director's Upcoming Retirement - Discussion

XV. Personnel Reports – March (Revised) and April

XVI. Adjournment